



Vendor Registration Form

As Stated in the Policies and Procedures, all General Contractors, Sub-Contractors and vendors performing work or services in the building must submit:

- General Liability Insurance Certificate
- Workers Compensation Certificate or Exemption Certificate

If all items are not received, there will be a delay of work until all documentation is received and on file for management records.

Company Name: _____

Company Address: _____

Phone: _____

Name of Company Owner(s): _____

Services to be Performed: _____

Vendors

Plumbing:

Company Name: _____

Phone: _____

Electrical:

Company Name: _____

Phone: _____

HVAC:

Company Name: _____

Phone: _____

Framing/Drywall:

Company Name: _____

Phone: _____



Other:

Company Name: _____

Phone: _____

Services to be Performed: _____

Other:

Company Name: _____

Phone: _____

Services to be Performed: _____

Other:

Company Name: _____

Phone: _____

Services to be Performed: _____

Other:

Company Name: _____

Phone: _____

Services to be Performed: _____

This section to be completed by The Shoppes at Vanderbilt

- General Liability Insurance Certificate
- Workers Compensation Certificate or Exemption Certificate
- Vendor Received Copy of Policy and Procedures